

### AUDITORS' REPORT TO THE SHAREHOLDERS OF MUTUAL TRUST BANK LIMITED

We have audited the accompanying Balance Sheet of the MUTUAL TRUST BANK LIMITED as at December 31, 2001 and the related Profit & Loss Account for the year ended December 31, 2001. These financial statements are the responsibility of the company's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Bangladesh Standards on Auditing (BSA). Those standards required that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of meterial misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis of our opinion.

In our opinion, the financial statements prepared in accordance with Bangladesh Accounting Standards (BAS), give a true and fair view of the state of the affairs as on December 31, 2001 and of the results of its operations for the year ended December 31, 2001 and comply with the Bank Companies Act, 1991, the rules and regulations issued by the Bangladesh Bank, The Companies Act, 1994, The Securities and Exchange Rules, 1987 and other applicable laws and regulations.

### We also report that:

- (i) We have obatained all the information and explanation, which to the best of our knowledge and belief were necessary for the purpose of our audit and made due verification thereof;
- (ii) in our opinion, proper books of account as required by law have been kept by the Bank so far as it appeared from our examination of those books and proper return adequate for the purpose of our audit have been received from branch visited by us;
- (iii) the Bank's Balance Sheet and Profit & Loss Account dealt with by the report are in agreement with the books of account and returns;
- (iv) the expenditure incurred was for the purposes of the Bank's business;
- (v) the financial position of the Bank at December 31, 2001 and the Profit for the year ended have been properly reflected in the financial statements and the financial statements have been prepared in accordance with the generally accepted accounting principles;
- (vi) the financial statements have been drawn up in conformity with the Bank Companies Act, 1991 and in accordance with the accounting rules and regulations issued by the Bangladesh Bank;
- (vii) general provisions have been made for advance as its business operated from January 01, 2001 to December 31, 2001;
- (viii) the financial statements conform to the prescribed standard set in the accounting regulations issued by the Bangladesh Bank after consultation with the professional accounting bodies of Bangladesh;
- (ix) the records and statements submitted by the branch have been properly maintained and consolidated in their financial statement;
- (x) the information and explanations required by us have been received and found satisfactory.

Place: Dhaka

Date: February 20, 2002

(M.A.MALEK SIDDIQUI WALI & CO.)

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### BALANCE SHEET as at December 31, 2001

	Notes	2001	2000
PROPERTY AND ASSETS		Taka	Taka
Cash		162,585,268	81,852,020
In hand (including foreign currencies)	3	33,430,263	19,214,052
With Bangladesh Bank & Sonali Bank	4	129,155,005	62,637,968
(including foreign currencies)			
Balance with other Banks & Financial Institutions	2	1,212,887,109	1,045,960,208
In Bangladesh	5	1,202,359,729	1,014,967,754
Outside Bangladesh		10,527,380	30,992,454
Money at call and Short Notice		40,000,000	_
Investment	6	315,472,100	125,101,300
Government		305,472,100	125,101,300
Others		10,000,000	· —
Loans & Advances	*	1,909,804,888	602,320,070
Loans, Cash Credit, Overdrafts etc.	7A & B	1,704,706,868	566,215,824
Bills purchased and discounted	7C	205,098,020	36,104,246
Premises and Fixed Assets	8	41,529,619	29,252,032
Other Assets	9	705,440,617	560,298,905
Non-Banking Assets		_	_
Total Property and Assets		4,387,719,601	2,444,784,535
LIABILITIES AND CAPITAL			
Liabilities			
Borrowing from other Banks and Agents		20,000,000	_
Deposit and other Accounts:		3,357,823,281	1,673,626,810
Current deposit & contingency accounts	10	473,030,563	240,813,693
Bills payable		64,502,906	10,374,050
Savings deposit		112,923,788	105,717,297
Fixed deposit	11	2,707,366,024	1,316,721,770
Other Liabilities	12	752,402,431	562,674,161
Total Liabilities		4,130,225,712	2,236,300,971
Capital / Shareholders' Equity		257,493,889	208,483,564
Paid - up capital	13	200,000,000	200,000,000
Statutory reserve	14	19,164,630	2,827,855
General reserve	15	5,655,709	5,655,709
Retained earnings		32,673,550	_
Total Liabilities and Shareholders' Equity		4,387,719,601	2,444,784,535



### **CONTRA ITEMS**

Off-Balance Sheet items

	2001 Taka	2000 Taka
Contingent Liabilities:		
Letter of Guarantee	155,202,664	127,328,398
Irrevocable Letter of Credit	544,956,200	208,906,300
Bills for collection	213,098,905	10,463,981
Other contingent liabilities		100,022,320
Total Off - Balance Sheet items	913,257,769	446,720,999

Annexed notes form part of these accounts.

Syed Manzur Elahi

Chairman

Samson H Chowdhury

Vice Chairman

Abu Sufian

Director

Mosharraf Hossain

Managing Director

Signed in term of our audit report of even date

Dhaka

February 20, 2002

(M. A. MALEK SIDDIQUI WALI & CO.)

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### PROFIT AND LOSS ACCOUNT for the year ended December 31, 2001

	Notes	2001 Taka	2000 Taka
Interest Income	16	354,357,217	149,680,254
Interest paid on Deposits & Borrowings etc.	17	270,886,608	125,824,359
Net Interest Income		83,470,609	23,855,895
Operating Income:		61,715,068	28,521,621
Income from Investment		10,387,460	11,755,362
Income from Commission, Exchange & Brokerage		46,165,384	14,434,497
Other operating Income		5,162,224	2,331,762
<b>Total Operating Income</b>		145,185,677	52,377,516
Operating Expenditure :		50,408,260	32,193,292
Remuneration of Managing Director		1,200,000	1,200,000
Directors' Fees		335,000	206,000
Salary & Allowances		21,325,277	12,112,152
Rent, Tax Insurance, Electricity etc.	18	5,767,602	4,029,661
Legal Fees & Charges	*	140,091	107,588
Postage, Stamps, Telegram & Telephone		1,963,334	663,032
Auditor's Fee		20,000	25,000
Printing, Stationery & Advertisement etc.		3,644,992	3,520,727
Other Expenses	19	16,011,964	10,329,132
Profit before Provision		94,777,417	20,184,224
Provisions:		13,093,542	6,190,101
Provision against loans and Advances	20	13,093,542	6,190,101
Provision for loss on revaluation of Investment		-	_
Other Provision			_
Profit before Income Tax		81,683,875	13,994,123
Provision for Income Tax		32,673,550	5,597,649
Net Profit after Tax & Provision		49,010,325	8,396,474
Appropriations:			
Statutory Reserve		16,336,775	2,798,825
General Reserve		_	5,597,649
Retained Earnings		32,673,550	_
Earning per share		24.51	7.30

Annexed notes form part of these accounts.

Syed Manzur Elahi

Chairman

Samson H Chowdhury

Vice Chairman

Abu Sufian

Director

Mosharraf Hossain Managing Director

Signed in term of our audit report of even date

Dhaka

February 20, 2002

(M. A. MALEK SIDDIQUI WALI & CO.)

### CASH FLOW STATEMENT for the year ended December 31, 2001

		2001 Taka	2000 Taka
A)	Cash flow from operating activities		
	Interest and commission received	400,522,601	164,114,751
	Interest paid	(270,886,608)	(125,824,359)
	Received from other operating activities	15,549,684	14,087,124
	Cash paid to employees	(21,325,277)	(12,112,152)
	Cash paid for other operating activities	(23,075,798)	(16,349,361)
	Operating profit before changes in current assets and liabilities	100,784,602	23,916,003
	Increase/(decrease) in current assets :		
	Loans and advances	(1,307,484,818)	(596,524,126)
	Other current assets	(127,141,712)	(550,394,691)
	Increase/(decrease) in current liabilities :		
	Current liabilities	143,961,178	557,466,057
	Customers deposits	1,324,196,471	539,366,805
	Bank deposits	380,000,000	580,000,000
	Cash receive from operating activities before income tax Income tax paid	514,315,721 (18,000,000)	553,830,048
	Net cash received from operating activities	496,315,721	553,830,048
B)	Cash flow from investment activities		
	Dividend received	_	_
	Interest received		_
	Investment in other financial instruments	_	_
	Securities purchased	(190,370,800)	(105,101,300)
	Assets, establishment and machinery purcahsed	(18,284,772)	(17,502,369)
	Net cash received from Investment	(208,655,572)	(122,603,669)
C)	Cash flow from financial activities		
	Increase of Paid up capital	_	-
	Share money deposit	_	-
	Increase/(decrease) in long term loans		_
	Net cash received from financial activities	_	_
D)	Net increase in cash and cash equivalent (A+B+C)	287,660,149	431,226,379
E)	Opening cash and cash equivalent	1,127,812,228	696,585,849
F)	Closing cash and cash equivalent (D+E)	1,415,472,377	1,127,812,228

Annexed notes form part of these accounts.

Syed Manzur Elahi Chairman

nzur Elahi Samson H Chowdhury

Vice Chairman

Abu Sufian

Abu Sufian Director Mosharraf Hossain

Managing Director

Signed in term of our audit report of even date

Dhaka

February 20, 2002

(M. A. MALEK SIDDIQUI WALI & CO.)



# STATEMENT OF CHANGES IN EQUITY

As at December 31, 2001

Particulars	Paid up Capital	Share Money Deposit	Statutory Reserve	General	Retained Earnings	Total
Balance at 1 January, 2001	200,000,000	1	2,827,855	5,655,709		208,483,564
Addition during the year		ı	16,336,775	Î	32,673,550	49,010,325
Dividend	Ī	1	1	I	I	1
Balance at 31 December, 2001	200,000,000	1	19,164,630	5,655,709	32,673,550	257,493,889

Annexed notes form part of these accounts.

MWWWW Character

Samson H Chowdhury Vice Chairman

Syed Manzur Elahi

Chairman

Abu Sufian Director

Signed in term of our audit report of even date

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Mosharraf Hossain Managing Director

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(M. A. MALEK SIDDIQUI WALI & CO.)

Chartered Accountants

Dhaka February 20, 2002



### NOTES TO THE FINANCIAL STATEMENTS

for the year ended 31 December, 2001

### 1. INTRODUCTION:

The Matual Trust Bank Limited was incorporated in Bangladesh in the year 1999 as a banking company under the Companies Ac, 1994. All types of commercial banking services are provided by the Bank within the stipulations laid down by the Bank Companies Act, 1991 and directives as received from Bangladesh Bank from time to time.

1.1 The Bank started its commercial business from October 24, 1999.

### 2. ACCOUNTING POLICIES:

### 2.1 Basis of preparation of the Financial Statements:

These financial statements have been prepared according to the Bank Companies Act, 1991 on going concern basis under the historical cost convention (without considering the effect of inflation) on the generally accepted accounting principles. The Balance Sheet, Profit & Loss Account and other Financial Statements have been prepared as per pro-forma given in 1st schedule of Bank Companies Act, 1991 as revised vide Bangladesh Bank BRPD Circular No. 03 dated 18th April 2000. The policies whenever appropriate are explained in the succeeding notes.

### 2.2 Interest income and interest on deposit:

Interest on loans and deposits is recognized strictly in the line with related approved policy of the Board. Interest on loans and advances is calculated on daily product basis.

### 2.3 Investment:

Investment has been shown at face value.

### 2.4 Depreciation:

Depreciation has been charged on reducing balance method on all fixed assets except Motor Vehicles. Motor Vehicles have been charged on straight-line method.

### 2.5 Taxation :

Provision for taxation has been made for the year at the rate of 40%.

### 2.6 Advances:

- a) Advances are shown in the Balance Sheet at full figures.
- b) Provision has been made on loans & advances as per BCD Circular No. 12 of 1995, BRPD Circular No. 16 of 1998.

### 2.7 Foreign Currencies:

Foreign currency transactions are converted into equivalent taka currency at the ruling exchange rates on the date of such transactions. Gains and losses from transaction are dealt with through exchange account.

- 2.8 The Statutory Reserve created under section 24 of Bank Companies Act, 1991.
- 2.9 Figures have been rounded off to the nearest taka.



### Mutual Trust Bank Ltd.

Annual Report

		2001 Taka	2000 Taka
3.	Cash in hand	33,430,263	19,214,052
	Local Currency	31,580,380	16,676,300
	Foreign Currency	1,849,883	2,537,752
4.	Balance with Bangladesh Bank & Sonali Bank		
	Bangladesh Bank	129,155,005	62,637,968
	Local Currency	43,696,658	45,643,239
	Foreign Currency	85,458,347	16,994,729
5.	Balance with other Banks & Financial Institutions		L
70.5	Local Banks	1,202,359,729	1,014,967,754
	Social Investment Bank Ltd.	750,000,000	350,000,000
	EXIM Bank Ltd.	50,000,000	_
	Southeast Bank Ltd.	100,000,000	
	Standard Bank Ltd.	200,000,000	
	Agrani Bank	1,193,967	10,914,422
	Janata Bank	1,150,106	101,000,000
	Dutch Bangla Bank	15,656	53,053,332
	Eastern Bank	_	250,000,000
	Mercentile Bank	_	150,000,000
	Premier Bank		100,000,000
	Int'l Leasing & Fin. Ser. Ltd.	50,000,000	_
	Phoenix Leasing Co. Ltd.	50,000,000	_
	Foreign Banks	10,527,380	30,992,454
6.	Investment:		
1770	Government:	305,472,100	125,101,300
	Treasury Bills	305,000,000	125,000,000
	Prize Bonds	472,100	101,300
	Others	10,000,000	_
	Share- Industrial & Infrastructure Development Financial Co. Ltd.		
7.	Loans & Advances (7A+7B+7C)	1,909,804,888	602,320,070
	7A. Loans, Cash Credit, Overdrafts etc.	1,697,882,513	562,719,033
	Term Loan (Industrial)	177,984,638	4,806,557
	Term Loan (Other)	65,011,394	
	House Building Loan	10,054,567	451,889
	Secured Overdraft	169,179,337	21,815,528
	Cash Credit	445,361,436	91,459,482
	PAD (Cash)	173,936,534	59,364,432
	LIM	-	1,015,985
	Loan Against Trust Receipt	596,616,544	369,872,763
	Lease Finance	5,396,820	_
	MTB Consumer Credit Scheme	4,639,865	4,172,519
	Loan General & Others	49,701,378	9,759,878



## Mutual Trust Bank Ltd.

Annual Report

	2001 Taka	2000 Taka
7B. Loans, Cash Credit, Overdrafts etc. (Companies		
related with Directors)	6,824,	3,496,79
House Building Loan	1,222,	168 517,125
Secured Overdraft	3,314,	
Cash Credit (Hyp)	2,287,	A THE PARTY OF THE
Loan Against Trust Receipt		_ 205,282
7C. Bills Purchased and Discounted	205,098,0	36,104,246
Inland Bills	65,284,8	
Inland Doc. Bills	111,255,9	ALL STATE OF THE S
FDBP	28,557,	Colonia de
Particulars of advances :		
Debts considered good in respect of which the	1,909,805,0	000 602,320,000
Bank is fully secured	, , , , , , , , , , , , , , , , , , , ,	
i) Debts considered good for which the bank holds		
no other security than the debtors personal security		
ii) Debts considered good and secured by the personal		
security of one or more parties in addition to the		
personal security of the debtors.	8.1	
v) Debts considered doubtful or bad, not provided for		
Debts due by Directors or Officers of the		
Bank or any of them either severally or jointly with any other person and debts due by companies		
or firms in which the Directors or officers of the		
Bank are interested as Directors, Partners		
or Managing agents or in the case of Private		
companies as members:		
- Companies related with Directors	6,824,0	3,878,000
ri) Maximum total amount of advances,		3)
including temporary advances made at any		
time during the year to Directors or		
Officers of the Bank or any of them either		
severally or jointly with any other persons	20.007.0	00 11 220 000
- Companies related with Directors  ii) Total amount of advances, including	30,097,0	00 11,328,000
temporary advance granted during the year to		
the Companies or Firms in which the Directors		
of the Bank are interested as Directors		
Partners or Managing Agents or in case of		
Private Companies as Members		
- Companies related with Directors	47,800,0	00 21,000,000
iii) Due from other Banking companies		
Premises and Fixed Assts (Cost after depreciation): As per Schedule	41,529,6	19 29,252,032



			2001 Taka	2000 Taka
9.	Other Assets		705,440,617	560,298,905
500	Advance Rent		5,974,766	2,149,158
	Stamps in hand		13,103	13,150
	Suspense A/C		15,000	3,150,000
	Advance Deposit		644,845	509,725
	Sundry Assets Account		5,970,447	-
	Advance Income Tax		36,582,761	5,948,645
	Preliminary Expenses		19—11	1,700,000
	Stock of Stationery		919,828	835,022
	Interest Receivable		20,900,381	16,025,424
	MTB General A/c		634,419,486	529,717,741
	Clearing Adjustment A/c			250,040
10.	Current Deposit and other Deposits		473,030,563	240,813,693
	Current Deposit		216,237,119	88,334,816
	Short Term Deposit		64,519,804	70,435,616
	Sundry Deposit		160,539,620	73,565,151
	Deposit in Foreign Currency		5,428,262	5,041,085
ė.	Monthly Savings Scheme		12,942,922	2,235,579
	Uthshab Sanchaya Prokalpa		1,134,069	2,200,017
	NFCD ·		9,514,931	_
	Save Everyday Deposit		2,713,836	1,201,446
11.	Fixed Deposits		2,707,366,024	1,316,721,770
	Deposit from clients		1,607,366,024	576,721,770
	Deposit from Bank		1,100,000,000	740,000,000
12.	Other Liabilities		752,402,431	562,674,161
	Exchange Equalization Fund		237,720	244,416
	Provision for Taxation	12A	38,329,258	5,655,708
	Provision for Loans & Advances		19,283,643	6,190,101
	Interest Payable		42,530,546	27,400,933
	Audit fee		20,000	15,000
	Employees Provident Fund			489,710
	MTB General A/c		638,104,068	522,678,293
	Provision for Bonus		1,150,946	
	Advance Intt. on Treasury bill		12,746,250	
12A	Provision for Taxation		38,329,258	5,655,708
	Last Year's Balance		5,655,708	58,059
12	Add : Current Year's Provision		32,673,550	5,597,649
13.	Capital Authorized:			
	10,000,000 ordinary shares of Tk.100 each		1,000,000,000	1,000,000,000
	Issued, Subscribed and Paid-up: 2,000,000 ordinary shares of Tk. 100 each		200,000,000	200,000,000
14.	Statutory Reserve		19,164,630	2,827,855
	Opening Balance		2,827,855	29,030
	Current Year		16,336,775	2,798,825



		2001 Taka	2000 Taka
15.	General Reserve	5,655,709	5,655,709
	Opening Balance	5,655,709	58,060
	Current Year	_	5,597,649
16.	Interest Income	354,357,217	149,680,254
	Interest on Loans & Advances	151,687,341	36,165,434
	Interest on investment with other Banks	110,199,175	68,435,541
	Interest on foreign currency account	3,041,600	1,266,261
	Interest on MTB General A/c	89,429,101	43,813,018
17.	Interest paid on Deposits & Borrowings etc.	270,886,608	125,824,359
	Interest on Deposit	178,963,399	80,755,087
	Interest on Borrowing	2,494,108	1,256,255
	Interest on MTB General A/c	89,429,101	43,813,017
18.	Rent, Tax, Insurance, Electricity etc.	5,767,602	4,029,661
	Insurance Premium	1,280,752	510,176
	Rates & Taxes	218,840	378,125
	Office Rent	4,268,010	3,141,360
19.	Other Expenses	16,011,964	10,329,132
	AGM Expenses	28,957	24,914
	Training Expenses	37,900	- 500
	Depreciation	6,007,185	3,731,779
	Preliminary Expenses (written off)	1,700,000	1,787,921
	Travelling	235,499	88,290
	Electricity	1,142,980	927,881
	Security Service & other Assistance	2,527,497	1,223,053
	Entertainment	406,934	207,552
	Foreign Bank Charges	481,164	80,244
	Newspaper & Periodicals	67,676	36,175
	Fuel	509,331	364,250
	Subscription & Donation	164,310	165,310
	Repairs Renovation & Maintenance	146,504	27,493
	Uniform & Leverage	3,550	1,322
	Business Development Expenses	662,681	303,195
	Car Maintenance	292,258	226,716
	Cash Carrying Expenses	234,005	141,340
	Clg. House Expenses	5,200	4,948
	Office Maintenance & Upkeep	599,344	273,536
	Branch Opening Expenses	566,457	523,086
	Miscellaneous	192,532	189,627

### 20. Provision against Loans & Advances:

Provision to be made	13,093,542	6,190,101
Provision upto last year	6,190,101	_
	19,283,643	6,190,101
Consumer Credit Scheme @5%	231,993	208,626
Bills purchased and discounted @1%	2,050,980	361,042
Loans, Cash Credit, Overdraft etc. @ 1%	17,000,670	5,620,433
Current Year		

- 21. Number of Employees: Total number of employees who have drawn salary of Tk. 36,000 & above per annum was 101.
- 22. Meetings: 10 Nos.Board Meetings and 4 Nos. Executive Committee Meetings were held in 2001.

(M. A. MALEK SIDDIQUI WALI & CO.)

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## SHEDULE OF FIXED ASSETS

As at December 31, 2001

		Cost		Rate		Depreciation		Written c	Written down value
Particulars	As at 01.01.2001	Addition	Total 31.12.2001	of Dep.	As at 01.01.2001	Addition	Total 31.12.2001	As at 31.12.2001	As at 31.12.2000
Furniture	3,343,718	2,335,876	5,679,594	10%	281,025	448,593	729,618	4,949,976	3,062,693
Interior Decoration	8,394,921	7,389,356	15,784,277	10%	664,440	1,200,903	1,865,343	13,918,934	7,730,481
Office Equipments	17,177,497	7,132,602	24,310,099	20%	2,060,302	3,424,257	5,484,559	18,825,540	15,117,195
Motor Vehicles	4,065,000	1,423,322	5,488,322	20%	725,795	933,000	1,658,795	3,829,527	3,339,205
Books & Periodicals	2,675	3,616	6,291	10%	217	432	649	5,642	2,458
Total	32,983,811	18,284,772	51,268,583		3,731,779	6,007,185	9,738,964	41,529,619	29,252,032