



# মিউচুয়াল ট্রাস্ট ব্যাংক লিমিটেড Mutual Trust Bank Ltd.

*you can bank on us*

Corporate Head Office: MTB Centre, 26 Gulshan Avenue, Plot 5, Block SE(D), Gulshan 1, Dhaka 1212  
Share Dept.: MTB Tower (3rd Floor), 111 Kazi Nazrul Islam Avenue, Banglamotor, Dhaka 1000  
E-mail: info@mutualtrustbank.com, Web: www.mutualtrustbank.com

## NOTICE OF THE 19TH ANNUAL GENERAL MEETING (AGM)

Notice is hereby given to all the Hon'ble Shareholders of Mutual Trust Bank Ltd. (MTB) that, the **19th (Nineteenth) Annual General Meeting (AGM)** of the bank will be held on **Thursday, May 31, 2018 at 11:00 a.m., at Golf Garden, Army Golf Club, Airport Road, Dhaka Cantonment, Dhaka-1206** to transact the following business, and to adopt necessary resolutions:

### AGENDA

1. To receive, consider and adopt the audited Financial Statements (Consolidated and Separate), for the year ended on December 31, 2017, together with the Directors' Report and Auditors' Report there on.
2. To declare Dividend for the year ended on December 31, 2017.
3. To elect/re-elect Director(s).
4. To appoint/re-appoint Auditor(s), for the term until completion of the next Annual General Meeting, and fix their remuneration.

By order of the MTB Board of Directors

**May 13, 2018**  
Dhaka

**Sd/-**  
**Malik Muntasir Reza**  
Group Company Secretary

### Notes:

- a) The '**Record Date**', in lieu of Book Closure was on Thursday, **May 10, 2018**. The shareholder(s) whose names were appeared in the Register of MTB, under the Central Depository System (CDS) on the **Record Date**, are eligible to attend the 19th AGM and qualify to receive the dividend.
- b) The Board of Directors recommended for payment of **Stock Dividend (Bonus Share) @ 12.50% (Twelve and a half percent) on the profit of MTB** for the year ended on December 31, 2017.
- c) **A. Qasem & Co.**, Chartered Accountants, the existing Auditor will retire from the office at the end of the 19th AGM. Since they have audited the accounts of the bank for 1st year, they are eligible for re-appointment, as per prevailing laws/regulations.
- d) A shareholder, who is entitled to attend and vote at the AGM, may appoint a proxy to attend the meeting and take part in the proceedings thereof, on his/her/their behalf.
- e) The instrument appointing a proxy, or the Power of Attorney, duly signed by a shareholder and stamped with requisite amount, must be submitted at the MTB Share Department, MTB Tower (3rd Floor), 111 Kazi Nazrul Islam Avenue, Bangla Motor, Dhaka 1000 **at least 48 hours before the meeting**.
- f) Attendance of the shareholder(s)/attorney (ies)/proxy (ies) shall be recorded at the entrance of the venue. Attendance slip has to be signed and submitted at the Registration Counter.
- g) Annual Report 2017, together with the Notice of the 19th AGM, Proxy Form and Attendance Slip are being sent to all the hon'ble shareholders by post/courier. The hon'ble shareholders may also collect the Annual Report from the MTB Share Department. The hon'ble shareholders may also visit the MTB's website @ <http://www.mutualtrustbank.com/download> the report by scanning QR code, where the report, form and slip are also displayed.
- h) Hon'ble shareholders are requested to update all the required information with their respective Depository Participants.
- i) In compliance with the Bangladesh Securities and Exchange Commission (BSEC) Notification No. SEC/CMRRCD/2009-193/154 dated October 24, 2013 "**No benefit in cash or kind, other than in the form of cash dividend or stock dividend, shall be paid to the Shareholders ,i.e., no gift/gift coupon/food box etc. will be distributed at the 19th AGM**".

