



# মিউচুয়াল ট্রাস্ট ব্যাংক লিমিটেড Mutual Trust Bank Ltd.

*you can bank on us*

Corporate Head Office: MTB Centre, 26 Gulshan Avenue, Gulshan 1, Dhaka 1212  
Share Dept.: MTB Tower (3rd Floor), 111 Kazi Nazrul Islam Avenue, Banglamotor, Dhaka 1000  
E-mail: [info@mutualtrustbank.com](mailto:info@mutualtrustbank.com), Web: [www.mutualtrustbank.com](http://www.mutualtrustbank.com)

## NOTICE OF THE 18TH ANNUAL GENERAL MEETING

Notice is hereby given to all the Hon'ble Members of Mutual Trust Bank Ltd. (MTB) that, the 18th (Eighteenth) Annual General Meeting (AGM) of the Bank will be held on **Tuesday, the 20th June 2017 at 10:30 a.m., at Golf Garden, Army Golf Club, Airport Road, Dhaka Cantonment, Dhaka-1206** to transact the following business, and to adopt necessary resolutions:

### AGENDA

1. To receive, consider and adopt the audited Financial Statements (Consolidated and Separate), for the year ended on 31st December 2016, together with the Directors' Report and Auditors' Report thereon.
2. To declare Dividend for the year ended on 31st December 2016, as recommended by the Board of Directors.
3. To elect/re-elect Director(s).
4. To appoint/re-appoint Auditor(s), for the term until the next Annual General Meeting, and fix their remuneration.

By order of the MTB Board of Directors

Sd/-

**Malik Muntasir Reza**  
Group Company Secretary

**June 01, 2017**  
Dhaka

### Notes:

- a) The 'Record Date', in lieu of Book Closure was on Wednesday, **May 31, 2017**. The Members, whose names were appeared in the Register of MTB, under Central Depository System (CDS) on the **Record Date**, are eligible to attend the 18th AGM and qualify to receive dividend.
- b) The Board of Directors recommended for **Stock Dividend @ 15.00% (Bonus share) on the profit of MTB** for the year ended on December 31, 2016.
- c) **M/S. M. J. Abedin & Co.**, Chartered Accountants, the existing Auditor will retire from office at the 18th AGM. Since they have audited the accounts of the Bank for last **three** years, they are not eligible for re-appointment, as per prevailing laws/regulations/circulars.
- d) A Member, who is entitled to attend and vote at the AGM, may appoint a proxy to attend the meeting and take part in the proceedings thereof, on his/her/their behalf.
- e) The instrument appointing a proxy, or the Power of Attorney duly signed by a Member and stamped with requisite amount must be submitted at the MTB Share Department, MTB Tower (3rd Floor), 111 Kazi Nazrul Islam Avenue, Bangla Motor, Dhaka 1000 at least 48 hours before the meeting.
- f) Attendance of the Member(s)/Attorney (ies)/Proxy (ies) shall be recorded at the entrance of the venue. Attendance Slip has to be submitted duly signed at the Registration Counter.
- g) Annual Report 2016 together with the Notice of the 18th AGM, Proxy Form and Attendance Slip are being sent to all the Hon'ble Members by post/courier. The Hon'ble Members may also collect the Report from the MTB Share Department. Hon'ble Members may also visit MTB's website @ <http://www.mutualtrustbank.com>, where the report, form and slip are also displayed.
- h) Hon'ble Members are requested to update all required information with their respective Depository Participants before **Record Date**.
- i) In compliance with the Bangladesh Securities & Exchange Commission (BSEC) Notification No. SEC/CMRRCD/2009-193/154 dated October 24, 2013 "**No benefit in cash or kind, other than in the form of cash dividend or stock dividend, shall be paid to the Members ,i.e., no gift/gift coupon/food box etc. will be distributed at the 18th AGM**".