



মিউচুয়াল ট্রাস্ট ব্যাংক লিমিটেড Mutual Trust Bank Ltd.

you can bank on us

Corporate Head Office: MTB Centre, 26 Gulshan Avenue, Gulshan 1, Dhaka 1212
Share Dept.: MTB Tower (3rd Floor), 111 Kazi Nazrul Islam Avenue, Bangla Motor, Dhaka 1000

Notice of the 17th Annual General Meeting (AGM)

Notice is hereby given to all Members of Mutual Trust Bank Limited (MTB) that, the 17th (Seventeenth) Annual General Meeting (AGM) of the Bank will be held on **Monday, the 25th April, 2016 at 10:00 a.m., at International Convention City Bashundhara (Pushpoguscho), Joar Sahara, Khilkhet, Dhaka 1229** (beside 300ft. Purbachal Express Way) to transact the following business, and to adopt necessary resolutions:

AGENDA

1. To receive, consider and adopt the audited Financial Statements, for the year ended December 31, 2015, together with the Directors' Report and Auditors' Report thereon.
2. To declare Dividend for the year ended December 31, 2015, as recommended by the Board of Directors.
3. To elect/re-elect Director(s).
4. To appoint/re-appoint Independent Director(s).
5. To appoint/re-appoint Auditor(s), for the term until the next Annual General Meeting, and fix their remuneration.
6. Confirmation of the re-appointment of the Managing Director & CEO.

By order of the Board
Sd/-

Malik Muntasir Reza
Group Company Secretary

Date: April 07, 2016

Notes:

- a) The '**Record Date**', in lieu of Book Closure is on **Tuesday, April 05, 2016**. The Members, whose names would appear in the Register of MTB, under Central Depository System (CDS) on the **Record Date**, would be eligible to attend the 17th MTB AGM and qualify to receive dividend.
- b) The Board of Directors recommended for payment of **Stock Dividend @ 20.00% (Bonus Share) on the profit of MTB** for the year ended December 31, 2015.
- c) **M/s. M. J. Abedin & Co.**, Chartered Accountants, the existing Auditor will retire from office at the 17th AGM. Since they have audited the accounts of the Bank for last two years, they are eligible for re-appointment, as per prevailing laws/regulations/circulars.
- d) A Member, who is entitled to attend and vote at the AGM, may appoint a proxy to attend the meeting and take part in the proceedings thereof, on his/her/their behalf.
- e) The instrument appointing a proxy, or the Power of Attorney duly signed by a Member and stamped with requisite amount must be submitted at the MTB Share Department, MTB Tower (3rd Floor), 111 Kazi Nazrul Islam Avenue, Bangla Motor, Dhaka 1000 at least 48 hours before the meeting.
- f) Attendance of the Member(s)/Attorney (ies)/Proxy (ies) shall be recorded at the entrance of the venue. Attendance slip has to be submitted duly signed at the Registration Counter.
- g) Annual Report 2015, Notice of the 17th AGM, Proxy Form and Attendance Slip will be available at the MTB Share Department, as well as on the website of the company @ <http://www.mutualtrustbank.com>, in due course.
- h) In compliance with the Bangladesh Securities & Exchange Commission (BSEC) Notification No. SEC/CMRRC/2009-193/154 dated October 24, 2013 "**No benefit in cash or kind, other than in the form of cash dividend or stock dividend, shall be paid to the Members i.e. no gift/gift coupon/food box etc. will be distributed at the 17th AGM**".